

Responsibility for Functions

The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (“the Functions Regulations”) as amended specify which functions are not to be the responsibility of the Executive, which may (but need not) be the responsibility of the Executive (the ‘Local Choice functions’) and which are to some extent the responsibility of the Executive. All other functions not so specified are to be the responsibility of the Executive. The executive arrangements in the Constitution indicate how the responsibility for all these functions is allocated so that it is clear whether:

- they are the responsibility of the Council and/or its Committees; or
- they are the responsibility of the Executive; or
- they are, or are not, the responsibility of the Executive to a specified extent.

The sections that follow within Part 3 provide a means of meeting this requirement. These will set out the Local Choice Functions, functions which are not the responsibility of the Executive and the Executive responsibilities.

Part 3 – Responsibility for Local Choice Functions

Responsibility for Local Choice Functions

Local Functions which may be exercisable by the Council and its committees, or the Cabinet.

The Council has agreed the allocation of these functions as set out below.

Function	Decision Making Body		Delegation of Functions	
1. Any function under a local Act other than a function specified or referred to in Regulation 2 or Schedule 1 of the Functions Regulations.	The Council		Functions which are delegated onwards are set out in Part 8	
2. The determination of an appeal against any decision made by, or on behalf, of the Authority.	The Council		Functions which are delegated onwards are set out in Part 8	
3. Making arrangements for Admission Appeals.	The Council		Corporate Head of Legal and Democratic Services	Deleted: School Deleted: Independent Admissions Appeals Panel
4. Making arrangements for appeals by Governing Bodies	The Council		Corporate Head of Legal and Democratic Services	
5. Making arrangements for appeals against exclusion of pupils.	The Council		Corporate Head of Legal and Democratic Services	Deleted: 4 Deleted: Independent Exclusions Appeals Panel
6. Questions on Police matters (Section 20 Police Act 1996).	The Council			Deleted: 5
7. Arrangements for the appointment of members to Police Authorities	The Council			Deleted: 6
8. Any function relating to contaminated land.	The Cabinet		Functions which are delegated onwards are set out in Part 8	Deleted: 7 Deleted: 27/04/2011 Deleted: 16/03/2011

Part 3 – Responsibility for Local Choice Functions

Function	Decision Making Body		Delegation of Functions	
<u>9.</u> The discharge of any function relating to the control of pollution or management of air quality.	The Cabinet		Functions which are delegated onwards are set out in Part 8	Deleted: 8
<u>10.</u> The service of an abatement notice in respect of a statutory nuisance.	The Council		Functions which are delegated onwards are set out in Part 8	Deleted: 9
<u>11.</u> The passing of a resolution that Schedule 2 of the Noise and Statutory Nuisance Act 1993 should apply to the authority's area.	The Cabinet		Functions which are delegated onwards are set out in Part 8	Deleted: 0
<u>12.</u> The inspection of the authority's area to detect any statutory nuisance.	The Council		Functions which are delegated onwards are set out in Part 8	Deleted: 1
<u>13.</u> The investigation of any complaint as to the existence of a statutory nuisance.	The Council		Functions which are delegated onwards are set out in Part 8	Deleted: 2
<u>14.</u> The obtaining of information under Section 330 of the Town and Country Planning Act 1990 as to interests in land.	The Council		Functions which are delegated onwards are set out in this Part and Part 8	Deleted: 3
<u>15.</u> The obtaining of particulars of persons interested in land under Section 16 of the Local Government (Miscellaneous Provisions) Act 1976.	The Council		Functions which are delegated onwards are set out in this Part and Part 8	Deleted: 4
<u>16.</u> The making of agreements for the execution of highways works.	The Cabinet		Functions which are delegated onwards are set out in Part 8	Deleted: 5

Part 3 – Responsibility for Local Choice Functions

Function	Decision Making Body		Delegation of Functions	Deleted: 6
<p><u>17</u> The appointment of any individual:-</p> <p>(a) to any office other than an office in which he is employed by the authority;</p> <p>(b) to any body other than:-</p> <p>(i) the authority;</p> <p>(ii) a joint committee of two or more authorities; or</p> <p>(c) to any committee or sub-committee of such a body,</p> <p>and the revocation of any such appointment.</p>	The Council		Functions which are delegated onwards are set out in Part 8	
<p><u>18</u> The making of agreements with other local authorities for placing of staff at the disposal of other local authorities.</p>	The Cabinet		Functions which are delegated onwards are set out in Part 8	Deleted: 7
<p><u>19</u> To consider and determine statutory proposals relating to the establishment and discontinuance of schools, prescribed alterations and transitional arrangements in accordance with the Education and Inspections Act 2006</p>	The Cabinet			Deleted: 8
<p><u>20</u> Functions under sections 106,110,111 and 113 of the 2007 Act relating to Local Area Agreements</p>	Council			Deleted: 19

Responsibility for Council Functions

It is a matter for local choice having regard to the Statutory Guidance whether the Council has separate committees for the functions below.

1. The Council delegates under Section 101 of the Local Government Act 1972 to the Committees set out below all those non-Executive functions vested in it, identified in the terms of reference for each Committee.
2. This Scheme delegates powers and duties within broad functional descriptions and includes powers and duties under all legislation present and future within those descriptions and all powers and duties including any statutory re-enactment or modification of the legislation referred to in this Scheme.
3. Any exercise of responsibility for functions or delegated powers shall comply with:
 1. any statutory requirements;
 2. the Council's Constitution;
 3. the Council's Budget and Policy Framework and approved budget;
 4. the Members' Code of Conduct;
 5. the Code of Recommended Practice on local authority publicity;the agreed arrangements for recording decisions.

Part 3 – Responsibility for Council Functions

Committee	Membership	Functions	Onward Delegation of Functions
Area Planning Committees (North, Central and South) (The Members of the Area Planning Committees will all be drawn from the local area. Therefore due to the area and population of each of the areas (north, central and south) the political balance rules as set out in Local Government and Housing Act 1989 will be disapplied. It has been agreed by the	Members of the Authority	<p>Planning and conservation To deal with all those functions conferred on the Council in relation to town and country planning; development control; highways and environmental protection as contained in the Local Government (Functions and Responsibilities) (England) Regulations 2000 (“the Functions Regulations”) and any amendments thereto.</p> <p>Commons Registration The registration of common land or town and village greens and to register the variation of rights of common as set out in Schedule 1 to the Functions Regulations</p> <p>Highways Use and regulation The exercise of powers relating to Public Rights of Way as set out in Schedule 1 to the Functions Regulations</p>	<p>Functions which are delegated on to an officer and the limits of that delegation are set out in Part 8</p> <p><u>Democratic Services Manager</u></p> <p><u>Group Manager Business Growth and Prosperity</u></p>

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 <#>significant applications accompanied by a Schedule 1 Environmental Statement
 <#>applications that raise significant cross border (i.e. between North/Central/ South Areas) issues
 <#>applications that are in the view of the Assistant Director Strategy and Development complex or major applications that should be determined by the Strategic Planning Committee
 <#>applications where a Planning Committee is minded to make a decision which is contrary to the recommendation of the Head of Development Management and:
 <#>where the application represents a significant departure from the Development Plan or
 <#>where the Committee's resolution might **not** in the view of the Assistant Director Strategy and Development... [1]

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Part 3 – Responsibility for Council Functions

Committee	Membership	Functions	Onward Delegation of Functions	
Group Leaders that in order to recognise the local political representation of each of the areas, the Members of each of the Area Planning Committees will reflect the political balance of the local area itself.)		NB this Committee also exercises certain Executive functions in addition to the Council functions as set out above relating to the consideration of objections to permanent traffic orders and may consider matters such as contested Gating Orders and such traffic and highways matters that may be referred by the <u>Group Manager Environment</u> and which are set out in "Responsibility for Executive Functions".		<p>Deleted: Countryside Access Manager</p> <p>Deleted: Director of Development Services</p>
Strategic Licensing Committee	15 Members of the Authority	<p>This is the Council's Licensing Committee as required by the Licensing Act 2003 and established in accordance with section 6 of that Act.</p> <p>All functions, that are not reserved to Council in relation to licensing, <u>including</u> the setting of fees and making or varying of fares and other charges of Hackney Carriages (including power to determine objections) as contained within s65 Local Government (Miscellaneous Provisions) Act 1976 and to oversee the work of the Area Licensing Committees, <u>and the functions relating to licensing and registration as set out in Part B (excluding Commons Registration) and functions in relation to Health and Safety at Work as set out in Part C of Schedule 1 to the Functions Regulations and functions in relation to the power to make a closing order with respect to take away food shops (s.4 of the Local Government (Miscellaneous Provisions) Act 1982.</u></p>	Functions which are delegated on to an officer and the limits of that delegation are set out in Part 8	<p>Deleted: 11</p> <p>Deleted: in relation to policies</p> <p>Deleted: ;</p> <p>Deleted: .</p> <p>Deleted: 27/04/2011</p> <p>Deleted: 16/03/2011</p>

Part 3 – Responsibility for Council Functions

Committee	Membership	Functions	Onward Delegation of Functions
		NB: No substitutes will be allowed on this committee when the committee is considering Licensing Act 2003 matters.	
Audit Committee	Members of the Authority	To provide independent assurance of the adequacy of the risk management framework and the associated internal control environment, independent scrutiny of the authority's financial performance to the extent that it affects the authority's exposure to risk and weakens the control environment and to oversee the financial reporting process.	
Standards Committee	6 elected Members of the authority, 8 Independent Members and 6 Parish Councillors.	The functions are set out in full in Article 9 of the Constitution	

Deleted: Area Licensing Committees (North Central and South)

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Deleted: All licensing functions not within the remit of the Strategic Licensing Committee and in particular the functions relating to licensing and registration as set out in Part B (excluding Commons Registration) functions in relation to Health and Safety at Work as set out in Part C of Schedule 1 to the Functions Regulations and functions in relation to the power to make a closing order with respect to take away food shops (s4 Local Government Miscellaneous Provisions) Act 1982

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Deleted: drawn from the local area. Therefore due to the area and population of each of the areas (north, central and south) the political balance rules as set out in Local Government and Housing Act 1989 will be disapplied. It has been agreed by the Group Leaders that in order to recognise the local political representation of each of the areas, the Members of each of the Area Licensing Committees will reflect th

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Part 3 – Responsibility for Council Functions

Committee	Membership	Functions	Onward Delegation of Functions
Pensions Committee	Members of the Authority	The functions of the Council relating to local government pensions as set out in Schedule 1 to the Functions Regulations	Functions delegated to officers and the limits of that delegation are set out in Part 8
Human Resources Committee	Members of the Authority	<p>To act in relation to the appointment, terms and conditions, discipline, capability, suspension or dismissal of the Chief Executive (Head of Paid Service), statutory and non statutory Chief Officers and Deputy Chief Officers for the purposes of the Local Government Act 2000.</p> <p>To take any decisions relating to staffing and personnel matters which are not in the pursuance of any policies, practices or procedures, delegated to the Cabinet, the Council's Management Team or officers.</p> <p>To form a sub committee from its membership as appropriate, to deal with specific issues (e.g. disciplinary matters).</p>	Functions delegated on to officers and the limits of that delegation are set out in Part 8
Appeals Panel	Members of the Authority	To consider appeals against disciplinary action, dismissal, grading and grievance issues by employees of the Council	

Part 3 – Responsibility for Council Functions

Committee	Membership	Functions	Onward Delegation of Functions
General Appeals Panel	Members of the Authority	<p>To determine any complaint, appeal or other matter referred to it by any Chief Officer arising in connection with the exercise of any function and to determine such complaints or appeals as may by law be required to be determined by a Committee of the Authority arising in connection with any function. (In determining any such matter each Panel shall have regard to the agreed policies of the Council and the availability of any necessary finance. The Panel shall also have the right to refer any matter of policy or budgetary provision to Cabinet or the appropriate body/person with delegated authority with such recommendations as it sees fit.)</p> <p><i>[Note: Each Appeals Panel should be appointed by the Chief Executive from a Panels List established by the Council and shall comprise such numbers of Members and independent persons as may be required by law provided that where the composition is not governed by law the membership of each panel shall normally be 3.]</i></p> <p><i>[Note: Each Panel's List comprises of Councillors and the composition of the Lists (or any Panel) need not necessarily be politically balanced.]</i></p>	
Performance and Strategy Scrutiny Committee	Members of the Authority	The statutory functions of an Overview and Scrutiny Committee as set out in the Overview and Scrutiny Procedure Rules .	N/A
Safe and Confident	Members of the	The statutory functions of an Overview and Scrutiny	School Standards Sub-Committee

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Part 3 – Responsibility for Council Functions

Committee	Membership	Functions	Onward Delegation of Functions
Communities Scrutiny Committee	Authority (plus non voting and other co-opted members)	Committee as set out in the Overview and Scrutiny Procedure Rules .	(for inspection reports)
Enterprise and Growth Scrutiny Committee	Members of the Authority	The statutory functions of an Overview and Scrutiny Committee as set out in the Overview and Scrutiny Procedure Rules .	N/A
Protecting and Enhancing our Environment Scrutiny Committee	Members of the Authority	The statutory functions of an Overview and Scrutiny Committee as set out in the Overview and Scrutiny Procedure Rules.	N/A
Healthy Communities Scrutiny Committee	Members of the Authority	To review and scrutinise, in accordance with the Local Authority (Overview and Scrutiny Committees Health Scrutiny Functions) Regulations 2002 as amended, matters relating to the health service in the authority's area and to make reports and recommendations in accordance with those Regulations.	

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Part 3 – Responsibility for Executive Functions

Responsibility for Executive Functions

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	DELEGATION
Cabinet	Members of the Authority	(a) Major policy matters affecting the Council as a whole or where individual Cabinet Member(s) (Portfolio Holders) require collective guidance.	
		(b) Decisions with significant service or resource implications across the Council as a whole or which could have significant effects across a number of services.	
		(c) Significant performance issues affecting the Council as a whole or crossing a number of services, or having major effects within a significant service.	
		(d) Matters requiring collective Cabinet consultation before decisions are made under delegated authority.	
		(e) Recommendations to Council which affect the Council as a whole or have a widespread effect across the Council. (f) Proposals to or responses to recommendations or matters raised by a Scrutiny Committee which potentially affect the Council as a whole or could have a widespread effect across the Council.	
		(g) Formal responses on behalf of the Council to consultation by other bodies on matters that affect the Council as a whole or have a widespread effect across the Council.	

Part 3 – Responsibility for Executive Functions

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	DELEGATION
		(h) Formal representations or recommendations to other bodies on behalf of the Council on matters that affect the Council as a whole or have a widespread effect across the Council.	
		(i) Consideration of Service Plans.	
		(j) Power to consider objections to permanent traffic regulation orders and Gating Orders published by the <u>Corporate Head of, Legal and Democratic Services</u> together with other traffic and highway matters that are Executive functions and that are referred by the <u>Group Manager Environment</u> .	The relevant Planning Committees in the area affected by the order.
Individual Cabinet Members to whom a Portfolio has been allocated: Keith Barrow Mrs Ann Hartley Gwilym Butler	Portfolio Holders for Service Areas: Leader, Resources & Finance Deputy Leader, Reduction of Carbon Emissions and Promoting Energy Efficiency Partnership Working, Performance and Productivity and	Cabinet Members are accountable to the Council for the development and delivery of services and cross-cutting policies, the specific allocation of which is agreed by the Council. For portfolios covering the development and delivery of services, Cabinet Members: (a) define community need; (b) develop policy and, when appropriate, plan for implementing policy change; (c) consult with stakeholders, communities, users and employees; (d) monitor delivery.	

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Part 3 – Responsibility for Executive Functions

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS	DELEGATION
Mrs Aggie Caesar-Homden Stephen Charmley Simon Jones Mrs Cecilia Motley Mike Owen Malcolm Price Martin Taylor-Smith	Customer Service Children and Young People Culture and Leisure Adult Services Rural Affairs Economy and Waste Housing and Planning Transport and IT Services	For portfolios covering cross-cutting areas of policy, Cabinet Members work across all Council services and will develop policies/plans and monitor their delivery as described above in relation to: (a) Significant performance issues affecting Service Area. (b) Matters affecting Service Area which require political guidance such as major issues affecting the public or major employee relations issues. (c) Matters requiring consultation before decisions affecting Service Area functions concerned are made under delegated authority. (d) Proposals to or responses to recommendations or matters raised by Scrutiny Committee which potentially affect the Service Area concerned. (e) Formal responses to consultation by other bodies on matters that affect Service Area.	
Leader of the Council	Keith Barrow	(a) Authority in consultation with other Group Leaders, and upon advice from the Corporate Head of Organisation Development to vary the remuneration of the Chief Executive by up to 10%.	<div>Deleted: Human Resources and</div> <div>Deleted: .</div>

The details of the allocation of Executive functions to officers and joint arrangements, including details of any delegations within the Executive itself, shall be contained in this Constitution or in a Register of Delegations and kept up to date as delegations change so that an accurate record is always available in order for transparency to be maintained and accountability exercised.

Statutory and Advisory Bodies

A list of Member representatives on outside bodies is maintained by Democratic Services and provides a comprehensive list of those bodies to which Members and Officers of the Council have been appointed. The following lists the main statutory and advisory bodies.

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS
Shropshire and Telford & Wrekin Joint Adoption Panel	1 Member of the Authority plus 10 other persons (with a quorum of 5) including 1 Member of Telford and Wrekin Council as set out in the Adoption Agencies Regulations 2005 (<u>Note</u> : The Member of the authority must be a Member of the Cabinet.)	To make recommendations to the Adoption Agency in respect of children and prospective adopters.
Shropshire Councils and SACCS Family Placement Fostering Panel	1 Member of the authority plus others as specified by the Fostering Service Regulations 2002.	The Fostering Panel is an advisory body that makes recommendations in respect of fostering.
Community Services and Children and Young People's Services Complaints and Appeals Panel	3 Members from pool of Independent Members	Under the NHS and Community Care Act, 1990 and the Children Act 1989, to consider the Investigating Officers' reports into complaints where the complainant is dissatisfied with the response of the relevant Directorate.
Independent Remuneration Panel	At least 3 persons who are not Members of the Council (and who are not disqualified from being a Member) including a representative of the business community and the voluntary sector.	To make recommendations to the Council on Members' remuneration and allowances and any proposals for amendments to the Scheme of Members' Allowances, including:-

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Part 3 – Statutory and Advisory Bodies

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS
		<ul style="list-style-type: none"> The amount of basic allowances; The duties of Councillors that should be the subject to a special responsibility allowance; Whether child care and dependent care allowances should be available for Councillors
Standing Advisory Council on Religious Education	3 Members of the Council, 6 teacher representatives, 5 Church of England representatives and 14 representatives of other religions	To advise the LEA on religious worship and education.
Housing Review Panel	3 Members of the Council	<p>(a) To determine requests by Introductory Tenants for a review of decisions to seek an order for possession.</p> <p>(b) To determine requests for a review of decisions in relation to homelessness.</p> <p><i>Onward delegations to officers are set out in Part 8 of this Constitution.</i></p>
Unified Waiting List Steering Group	2 representatives of the Council and representatives of each of the participating Housing Associations	<p>(a) To consider and determine appeals from persons on the Unified Waiting List against decisions made by the Agency Manager on the application of the Allocations Scheme to their particular case.</p> <p>(b) To consider and determine whether a person should be excluded or removed from the Unified Waiting List</p>

Part 3 – Statutory and Advisory Bodies

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS
The Unified Waiting List Advisory Panel	5 Members of the Council and a member of each of the participating Housing Associations	<p>(a) To consider and determine appeals from persons on the Unified Waiting List against decisions made by the Steering Group on the application of the Allocations Scheme to their particular case.</p> <p>(b) To consider and determine appeals against decisions made by the Steering Group to exclude or remove persons from the Unified Waiting List.</p>
Shropshire Schools Forum	<p><u>Schools Group</u> (26):</p> <p>4 Primary school headteachers 4 Secondary school headteachers 4 Primary School governors 4 Secondary school governors 1 representative for the special school headteacher/governing body group 3 places for non-schools members (the 3 non schools member places shall be reserved for: 1 nominee of the Shropshire Early Years and Childcare Partnership 1 nominee of the Diocesan Directors of Education 1 nominee of the trade unions and professional associations)</p>	To advise the Council on matters relating to the schools budget as well as acting as a consultative body on other aspects of resources, policy and service development.
	<p>A nominee of the Shropshire Learning and Skills Council shall also be able to attend meetings.</p> <p>By local protocol 4 Councillors of Shropshire Council (including the Portfolio Holder for Children and Young People's Services)</p>	

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Part 3 – Statutory and Advisory Bodies

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS
School Admissions Forum	<p>3 elected Members</p> <p>2 representatives from community and voluntary controlled schools</p> <p>4 representatives from foundation, Catholic and CE aided and special schools</p> <p>2 Church of England Diocesan Board representatives</p> <p>1 Roman Catholic Diocese representative</p> <p>2 Parent Governor representatives (primary and secondary)</p> <p>2 local community representatives (Early Years and Service Families Children's Services)</p> <p>2 representatives from neighbouring authorities (Telford and Wrekin and Staffordshire)</p> <p>The Forum can also ask for other representation</p>	To advise the Council on admission issues and arrangements as more fully set out in the Education and Inspections Act 2006
Children and Young People's Strategic Management Board	<p>Chair (Executive Member for Children's Services)</p> <p>Shropshire Council (2 plus the Chair)</p> <p>Shropshire PCT (2)</p> <p>Shropshire Hospital Trust (1)</p> <p>Shropshire Partnership Trust (1)</p> <p>Connexions (1)</p> <p>Police (1)</p> <p>Schools (Headteachers) (2)</p> <p>Learning and Skills Council (1)</p> <p>Voluntary and Community Sector (3)</p> <p>Director of Children and Young People's Services (ex officio)</p>	To co-ordinate services for children and young people and to make recommendations to appropriate partner organisations with respect to the measures that are needed to improve children's well-being.
West Mercia Supplies Joint Board	Cabinet Members, Shropshire x 3, Herefordshire x 2, Worcestershire x 3, Telford and Wrekin x 2	To be responsible for the discharge of the functions of the four Councils in relation to West Mercia Supplies

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Part 3 – Statutory and Advisory Bodies

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS
Joint Member Board (to be known as Shadow Health and Wellbeing Board wef May 2011)	Cabinet Members x 3 (Leader plus Portfolio Holders for Well Being and Equalities), Shropshire PCT x 3	To be responsible for the discharge of functions in relation to the Joint Member Board
The Local Joint Committees	Shropshire Council Members and Parish and Town Council Members	<ul style="list-style-type: none"> a) to scrutinise local service delivery by the Council and Town and Parish Councils b) to determine expenditure of a delegated budget c) to hold other public service providers to account d) to act as decision maker with regard to the local delivery of a range of services and to prioritise resource allocation in their area e) refer matters of concern regarding services to the relevant Scrutiny Committee, regarding policy to Cabinet and the right for the Chair to speak at the relevant Council f) to act as a formal consultation mechanism
The Mere Committee	Council x7 and Ellesmere Town Council x 3	To advise Cabinet upon and implement approved policies for the management of the Cremorne Gardens, The Mere, The Moors, The Boathouse Restaurant and the Swan Hill Workshop, Ellesmere.

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Part 3 – Statutory and Advisory Bodies

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS
Shropshire Hills AONB Partnership	Council x 1 Representatives from outside bodies	To promote the conservation and enhancement of the natural beauty, character and landscape of the Shropshire Hills AONB and the surrounding project area as a local, regional and national asset. To promote compatible social, environmental and economic development and the well being of constituent communities. In pursuit of these ends, to prepare, monitor and review the statutory management plan for the AONB and to co ordinate its implementation.
Liaison Group with Shropshire School Governors' Council	Council x 5, Executive Committee of SSGC	A forum for discussion of matters of mutual concern.
Political Structures Monitoring Group	Council x 9	To oversee the implementation of the new executive arrangements and the constitution.
Youth Service Joint Consultative Committee	Council x3 Employees representatives x4 (2 representatives of the Community and Youth Workers' Union and 2 representatives of the National Association of Youth and Community Officers)	Without prejudice to the right of management to manage and of the employees to make representations in their interests through their organisations and to normal channels of communication within the County Youth Service, the functions of the Committee will be: (a) To bring together management and employees in consultation on employment matters relating to the Youth Service. (b) To provide a consultative forum on matters relating to industrial relations, productivity and working and other arrangements.

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WHO IS	MEMBERSHIP	FUNCTIONS
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Part 3 – Statutory and Advisory Bodies

RESPONSIBLE?		
Joint Consultative Committee for Employees and Senior Management Grades	Members and Employees	<p>(a) To establish regular means of negotiation between the Council and the employees in order to prevent differences and to recommend a settlement should they arise.</p> <p>(b) To consider any matter referred to it by Cabinet or the Council, or the Human Resources Committee, or by the employees represented by any Trade Union recognised for negotiating purposes by the Council as representing the employees.</p> <p>(c) To make recommendations to Cabinet or the Council and the Human Resources Committee on matters relating to the application of the Terms and Conditions of Service of officers employed under JNC for Chief Officers' Conditions of Service.</p> <p>(d) To discharge such other functions, specifically assigned by the Council to the Committee. To establish a regular means of negotiation between the Council and the employees in order to prevent differences and to recommend a settlement should they arise.</p> <p>To consider any matter referred to it by Cabinet or the Council or by the employees represented by any Trade Union recognised for negotiating purposes by the Council as representing employees.</p>

Part 3 – Statutory and Advisory Bodies

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS
		<p>To make recommendations to Cabinet or the Council on matters relating to the application of the Terms and Conditions of Service of officers employed under the JNC for Chief Officers' Conditions of Service.</p> <p>To establish regular methods of consultation between the Council and its employees subject to Green and Blue book Conditions of Service.</p> <p>To discharge such other functions, specifically assigned by the Council to the Committee.</p>
Emergency Employment Relations Panel	Chairman of the Council, Leader of the Council, Council Group Leaders, Portfolio Holders directly involved	To take urgent decisions considered necessary in the event of employment action by Council employees.
Joint Consultative Committee for Soulbury Staff	Council x3 Employees x4	To examine and make recommendations on employment relations problems in respect of Soulbury Staff.
Teachers' Joint Consultative Committee	Council x4 Employees - variable - drawn from various Teachers' Associations	<p>(a) To establish arrangements for consultation between the Local Authority and its teaching staff on matters of educational policy and professional interest.</p> <p>(b) To consider any relevant matter referred to it by the Local Authority or by the Teachers' Professional Associations.</p>

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Part 3 – Statutory and Advisory Bodies

WHO IS RESPONSIBLE?	MEMBERSHIP	FUNCTIONS
Teachers' Joint Negotiating Committee	Council x4 (majority Executive) Employees Representatives - variable - drawn from various Teachers' Associations	To provide a forum for negotiation on those matters relating to Conditions of Service not otherwise determined by the National Conditions of Service for School Teachers in England and Wales.
Early Retirement Panel	Cabinet Members x3	To consider proposals in respect of the early retirement of employees of the Council within the scope of the Local Government Pension Scheme.
<u>The Housing Landlord Services Challenge Board</u>	<u>4 x tenants of the Council Housing Landlord Service</u> <u>4 x Council Members from the LJC areas 1,6,7,8,17,18,21,22,23,26.</u> <u>The Portfolio holder with responsibility for Housing functions of the Council.</u> <u>Up to 4 appointees as agreed by the Challenge Board.</u>	<u>To advise Cabinet on and implement approved policies for the management of the Council Housing Landlord Service.</u>

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To deal with:-

significant applications accompanied by a Schedule 1 Environmental Statement applications that raise significant cross border (i.e. between North/Central/ South Areas) issues

applications that are in the view of the Assistant Director Strategy and Development complex or major applications that should be determined by the Strategic Planning Committee

applications where a Planning Committee is minded to make a decision which is contrary to the recommendation of the Head of Development Management and:

where the application represents a significant departure from the Development Plan or

where the Committee's resolution might **not** in the view of the Assistant Director Strategy and Development or the Head of Development Management and in consultation with the Assistant Chief Executive Legal and Democratic Services be defensible if challenged and result in compensation or damages being available to or claimable by the applicant under a statutory provision to monitor the work and performance of the Area Planning Committees and the Development Management Service, particularly the consistency of decision making and the interpretation of policy.

drawn from the local area. Therefore due to the area and population of each of the areas (north, central and south) the political balance rules as set out in Local Government and Housing Act 1989 will be disapplied. It has been agreed by the Group Leaders that in order to recognise the local political representation of each of the areas, the Members of each of the Area Licensing Committees will reflect the political balance of the local area itself.)

Performance and Strategy	Members of the Authority	The statutory functions of an Overview and Scrutiny Committee as set out in the Overview and Scrutiny Procedure Rules .
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